



## 2017-2018 MANDATORY FLEX DAY ACTIVITIES VERIFICATION

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### PROCESS

**Faculty** – Upon attendance at activities and completion of form, submit to your Division Office no later than the end of the 2nd week of the semester.

**Division** – Maintain accurate records for auditing purposes.

Please Print Clearly

### FACULTY INFORMATION

Name:			Semester:	Fall	2017
	Last	First		Fall/Spring	Year
College/Campus:		Division:		Dept.:	

### ACTIVITIES ATTENDED

Date of Flex Day:	Thursday, August 24, 2017
	Month/Day/Year

*I attended the following District and Campus approved activities:*

PLEASE FILL IN TOPIC/TITLE OF ACTIVITIES	HOURS
District Facilitated Session: <b>Mandated Unlawful Discrimination Training</b>	<b>2</b>
Professional Development Approved Session:	
Professional Development Approved Session:	
<b>AND/OR</b> Absence hours used and reported to Division Office:	
<b>TOTAL HOURS (should total 5)</b>	

### VERIFICATION SIGNATURE

By signing this verification form, I am confirming my attendance at the above listed Mandatory Flex Day Activities.

Signature	Date

**Return form to your Division Office no later than the 2nd week of classes.**