

# Professional Learning Committee

## AGENDA

October 12th, 2023

2:00pm-4:00pm ([Zoom Link](#))

Meeting ID: 993 4933 4242 Passcode: 019275

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## 2023-2024 PLC Meeting Notes

Thursday October 12<sup>th</sup>, 2023

2-4PM

Zoom Link:

<https://fullcolledu.zoom.us/j/99349334242pwd=MUVmWmZiYldWMHVRC0pFR0lYNzY5Zz09>

Members: Dani Wilson, (1 unfilled manager seat), Cynthia Guardado, David Jacobsen, Jessica Langlois, Miguel Powers, Martha Roberts, Naveen Kanal, Amber Tsung Ju Kuo, Chynna Barnett, Heather Treminio, (2 unfilled student seats), and Darnell Kemp (Resource)

### A. FIGs

- a. The FIG form revised in 2022 is currently in line with the goals of our Instructional Success Teams. I would like us to review the form so that we have a clear understanding of what is expected of FIGs. At this time, it seems PLC wanted to make a clear commitment to ISTs since they were created with SEA 2.0 in mind (our campus's equity plan).
- b. Revisions needed to the form
- c. Last updated Sept 2022
- d. Committee review on the document
  - i. Form should be aligned with IST's
  - ii. FIG forms were created centered around IST
  - iii. Newly submitted FIGs need to follow this new form
- e. We will make sure updated FIG form is on the website
- f. Form that has our goals on equity on campus
- g. Committee agrees we should focus the FIG work on IST's
  - i. Currently have reenrollment and engagement funds, these are temporary funds therefore not a sustainable plan
- h. Brief SEA 2.0 Plan Overview
  - i. [SEA 2.0 Plan Brief Overview](#)

- i. Review and revise the FIG form. Perhaps creating a form that can be used for requesting PLC funds across the campus. [SD FIG Proposal Invitation Application Form.docx](#)
- j. Topic 1: Support the work of the ISTs by paying folks to do professional learning around DI groups and strategies for eliminating gaps in their disciplines
- k. Topic 2: FIG work. What should PLC prioritize? How will what we prioritize be in line with the campus equity goals?

## B. Funding Proposals

- a. Travel:
  - i. Some believe we do not give enough money for conferences
  - ii. Part-time employees currently get less money
  - iii. More money was approved for adjuncts to be the same as the amount given to full-time faculty
  - iv. Amber Gonzalez
    - 1. Approved
    - 2. National Association for Chicano and Chicana Studies
  - v. Lyman Medeiros
    - 1. Provisional approval
    - 2. Resubmit for higher funding, adjunct faculty can now receive up to \$2K
    - 3. Dissemination plans need to be formalized
  - vi. Sustainability FIG
    - 1. This FIG is a continuation of previous work. The previous Staff Dev Coordinator let them know to reapply.
    - 2. Comparing this FIG with the updated version of the FIG form
    - 3. Used older version of FIG form, as it was a continuation of the last semester they did work on this FIG. As is, this FIG needs to be resubmitted to be in line with ISTs. It will be revised and voted on at a later meeting.

## C. Discussion Topics

### a. Flex Day

- i. **Need to continue this discussion at the next meeting**

### b. Insight Timer

- i. 150 signed up accounts
- ii. 21 monthly active users (used 2 or more times)
- iii. Cynthia and Clarissa met with Krista from Insight Timer
- iv. Costs of subscription will be much higher after this next year
- v. Insight timer does not have ethnic breakdown/stats of teachers on the app
- vi. Committee discussion on what we think of the app, do we want to continue? Looking at the number of active users on campus

- vii. Do we want to continue with insight timer for another year?
  - c. Voting on continuing one more year
    - i. Yes: 1
    - ii. No: 6
    - iii. Abstain: 1
  - d. Thinking about messaging the cancellation to the active 21 users and 150 people who signed up
  - e. Cynthia will reach out to Insight timer to not renew our subscription
- D. New PLC Teams
- a. All information can now be found on the Teams page
  - b. Meeting notes and agendas
  - c. Voting spreadsheet