

Professional Learning Committee

AGENDA

September 14, 2023

2:00pm-4:00pm ([Zoom Link](#))

Meeting ID: 993 4933 4242 Passcode: 019275

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Members: Dani Wilson, (1 unfilled manager seat), Cynthia Guardado, David Jacobsen, Jessica Langlois, Martha Roberts, Naveen Kanal, Amber Tsung Ju Kuo, Chynna Barnett, Heather Treminio, Gitanjali Nilkanth (2 unfilled student seats), and Darnell Kemp (Resource)

A. Introductions

- a. Quick introductions of committee members.

B. Well-Being Coordinator

- a. Staff Development previously funded 10k of Prof Expert pay for year's worth of well-being events and learning on our campus. Originally the PLC committee approved spending 10k of our budget for another year so that Kelly Salazar could continue her great work. Kelly Salazar is now the Health Education Coordinator for Fullerton College and can no longer continue her role as Well-Being Coordinator. She will present her role as Well-Being Coordinator so that we can discuss how or if we should move forward with the role.
 - i. We will continue Well-Being activities, Clarissa can take over things and things will change moving forward
- b. Presentation by Kelly Salazar
 - i. Mindfulness faculty coaching, wellbeing book club, gratitude letters for faculty, Flex Day presentations on well-being, well-being workshops (ex. Intuitive eating, insight timer), creating new opportunities to engage faculty and staff
 - ii. Mindfulness education and space in our community
 - iii. Voting on whether we do or do not want to continue with a well-being coordinator:
 1. No: 7
 2. Yes: 0
 3. Abstain: 1

C. Budget/Funding Applications

- a. Budget Update, clarification of what our budget is
 - i. 190K total funds available
 - 1. 50K from SEA for related work
 - a. Using the money following an equity plan
 - 2. 65K is allocated for Travel
 - a. Up to \$2,000 for Full-Time per fiscal year
 - b. Up to \$1,000 for Part Time per fiscal year
 - c. SD in interested in hosting PAR/TER workshop for staff/faculty that want to learn more about them
 - 3. 60K for all other Staff Development
 - 4. 15K from Perkins with limitations to CTE programs
 - a. This fund is very specific, needs to be equity/CTE scope
 - b. Additional funds that are still not secured.
 - i. approx. 20K for ISTs from Enrollment and Re-Engagement funds
 - ii. SEA funds for a Race-Conscious Certificate, amount to be determined

D. Funding Proposals

- a. Revisiting the CA “PROHIBITION ON STATE-FUNDED AND STATE-SPONSORED TRAVEL TO STATES WITH DISCRIMINATORY LAWS (ASSEMBLY BILL NO. 1887)” Please see this link for the list of states prohibited: <https://oag.ca.gov/ab1887>
 - i. Newsome recently lifted the state travel ban yesterday 9/13
 - ii. PLC previously would deny PARs that were traveling to banned states, now we cannot deny
- b. Discussion on funding for those who request every year, should they be able to get funding every year?
 - i. Possibilities: Receiving funding every other year, opens opportunity for another group of people
 - 1. Usually an announcement is made that there is no more funding for conference travel
 - 2. Previous years, we have had priority dates, over the years there have been policy changes with SD
 - 3. Some faculty have to go to conferences every year, how would it affect them?
 - 4. Bringing awareness to the different conferences available to staff/faculty
 - a. Ideas on outreach/awareness for advertising conferences
 - b. PARS/TER workshop/video on the topic
 - ii. Do we want to start alternating next year?
 - 1. Majority agrees we should start it next years
 - a. Yes: 7

- b. No: 0
- c. Abstain: 1

c. Travel:

- i. Anita Juarez: CA-Name 13th Annual Conference (Approved)
- ii. Kristin Mihaylovich & Megan Debin, College Art Association Annual Conference
- iii. Tsung Ju Kuo, CAPED (CA Association for Postsecondary Edu & Disability)
- iv. Emily Johnson, Accessing Higher Ground Conference
- v. Scott Thompson, CAPED (CA Association for Postsecondary Edu & Disability)
- vi. Anna Carlin, National Cybersecurity Education Colloquium

E. Discussion Topics

a. NCORE, Honolulu Hawaii

- i. My overall thoughts are that we need to create a process that can also be used in the future. This criteria should be developed around the mission of Staff Dev and be in line with our campus equity goals.
- ii. How many people to send? We need to decide how much of our travel budget we want to set aside for sending people to NCORE. What is a reasonable amount? As an example, 3 People x 2k= 6000k which is roughly 9% of our travel budget.
 - 1. Consider how many people we want to send, it would be a big chunk of our budget
 - 2. Need to decide how many people will go to NCORE, categories of people (Faculty, manager, classified)
 - 3. We will continue this conversation at our next meeting. We should decide who and how many people we will be sending to NCORE.
- i. Selection Criteria
 - 1. Below are questions from when Pathways money was used to send people to NCORE in 2017:
 - a. To achieve a “balanced” team what should we think about?
 - b. Does balanced mean a roughly equal number of members from the different classifications of employees: Faculty, Managers, Classified?
 - c. Does balanced mean a roughly equal number of folks from each of the academic divisions represented by the applicants?
 - d. What about adjunct professionals? Should they be included? Or should full-time faculty be prioritized?
 - e. What additional principles should we consider?
 - f. Should we prioritize folks in leadership positions? (SEAC Co-Chair, Senate President, Director of EOPS, Department Coordinators, etc.)
 - g. Should we prioritize folks who show a deep understanding of the campus's equity goals?
 - h. Should we put a ceiling on the number of folks per division?

- i. Should we prioritize classified applicants to balance all the faculty?
- j. What criteria might we use to determine who does NOT get forwarded?
 - i. Prior NCORE attendance

Colegas Conference (President's Budget)

iii. Overview

1. Dr. Olivo has asked Staff Development to facilitate the selection of FIVE applicants for the [Colegas Conference](#) in November. Learn more about the Colegas organization here [LINK](#)
2. This year's theme, "Raíces de Excelencia: La Cultura Cura", urges us to leverage the strength of our cultura, fostering solidarity through communal learning, critical consciousness, and shared agency. The primary aim is to empower and enable Latina/o/x professionals to thrive in higher education.

iv. Selection Criteria

1. This could be similar to the above with specific criteria that are in alignment with the organization and the conference theme.

F. FIGs (Faculty Inquiry Group)

- a. My overall thoughts: Overall, many things will change regarding accountability for work completed, especially as we move into campus-wide budget cuts over the next few years (a direct result of the state budget). The campus goal is to tie all work we are doing to the campus equity plan and to braid resources across campus. I would love Staff Development to move towards a data driven process for measuring the effectiveness of what is implemented and/or to implement professional learning that supports the development of data driven practices.
- b. Objectives
 - i. Review the FIG form.
- c. Current FIG form: [SD FIG Proposal Invitation Application Form.docx](#)

G. CoRE Update

- a. CoRE has its first meeting to talk about developing the content. Right now Marty is doing the bulk of the work and we do need to recruit others to support her through the process.
 - i. Martie Update