



Professional Learning Committee Meeting
May 11, 2023; 2:00pm-4:00pm; *Remote*
AGENDA

Zoom link: <https://fullcoll->

[edu.zoom.us/j/89068988933?pwd=NmF0MjZ0UWVHREZ5c1hlY2pCdENrdz09A](https://fullcoll-edu.zoom.us/j/89068988933?pwd=NmF0MjZ0UWVHREZ5c1hlY2pCdENrdz09A)

Members: Dani Wilson, (1 unfilled manager seat), Jeanne Costello, Cynthia Guardado, Deidre Hughes, Jane Ishibashi, David Jacobsen, Jessica Langlois, Miguel Powers, Martha Roberts, Chynna Barnett, Heather Treminio, (2 unfilled student seats), and Darnell Kemp (Resource)

A. Budget/Funding Applications

1. Budget Update: not available
2. Funding Proposals
 - Travel:
 - Nicola Dedmon, Choral Directors Retreat
 - Martie Roberts, Great Teachers Seminar
 - Tom Chiaromonte, Build Initiative Conference
 - Paralegal Adjunct Professional Learning Day
 - Social Science IST Workday

B. Discussion Topics

1. Committee Membership and Modality for Fall:
 - Naveen Kanel (adjunct Golf Coach) elected, two open seats remain
 - Amber Kuo (Counselor Adaptive Computer Lab) is visiting the meeting today (welcome) and considering putting her name in
 - Should we do Zoom next year or return to in-person meetings? Or hybrid?
2. Well-Being: Should Kelly plan a breakout session for Flex Day?
3. Spring Flex Day Planning
 - Department Flex Proposals (all in Canvas, but not in spread sheet, yet)
 - Still working on the draft program in Google docs
 - Jeanne and Ruth met with Lee Mun Wa to discuss keynote
 - It will be interactive, with time in breakout rooms to practice strategies for de-escalating conflict and opening ourselves to listening
 - There will be concrete takeaway techniques for working with colleagues and with students in classrooms
 - Breakout Session Ideas
 - ChatGPT and AI with Darnell
 - Belonging Focus Group Project with Miguel
 - Pronouns 101

- Starfish: Guided Pathways
- FYE
- Dual Enrollment
- OER with Aline and Amber
- Textbook Cost Transparency: Jane and Jenn
- Faculty Senate leaders on Shared Governance
- *Maxient Reporting as Advocacy (Cynthia + Elaine?)*
- *Teaching post-Covid (who could lead this?)*
 - *Student mental health challenges*
- *Behavioral Health Support? we will reach out to Dana and Farrah*

4. Staff Dev Office Staffing

- Admin. I position: Clarissa Escobedo begins 5/15; come by and say hi
- Please express appreciation to Chynna and Wendy for their support

5. Classified Learning Needs (Chynna, Heather)

- Let's meet last week of semester to plan summer First Friday offerings

6. Instructional Success Teams Project (Jeanne)

- Recommendations:
 - Merging faculty roles: Data-driven equity coaches?
 - Draw Student Services Coaches from Academic Support areas
 - Everyone does data training (see below)
 - Match Instructional Program Review Cycle
 - Recruit new team members in the Fall
 - Develop Canvas training module for new coaches
- Data Training
 - Worked with Daniel B to plan
 - Will use Enrollment/Re-engagement funds dedicated to ISTs to pay participants
 - Dates for 23/24
 - Tuesday, May 23rd, 10-1 in Room 2400, Room 113
 - Wednesday, August 16th, 10-1 in 2400, Room 113
 - Wednesday, January 17th, 10-1 in 2400, Room 113
 - May, 2024: Regional Data Summit?

C. Reports/Updates (please share a very brief update, and then add details as needed to document in Teams)

- Mindful Growth Initiative (Deidre, Miguel)
- District PD Committee (Jeanne)
 - Missed last meeting
- Distance Ed Training/Learning Opportunities (Darnell)
- Adjunct Professional Learning Days in August: getting lots of interest
- CoRE Project (Martie/Jeanne)
 - Dates for Summer 23 Cypress Program: Tuesdays and Thursdays from 10am to Noon:
 - Tuesday, July 18, 2023
 - Thursday, July 20, 2023
 - Tuesday, July 25, 2023
 - Thursday, July 27, 2023
 - Tuesday, August 1, 2023

- Thursday, August 3, 2023
- Participants:
 - Laura Lazarus, Chemistry
 - Cynthia Guardado, English and PL Coordinator
 - *David Lopez, Music?? still waiting to hear back*
- New PL Plan: Summer/Fall
- FIGs: we will request reports to be provided first thing in the fall
- New Faculty
 - Last session 5/8 on campus level involvement options
 - Jeanne will follow up with a feedback survey
 - Suggestions will guide planning for 23-24 New Faculty support
 - Only 4 faculty will be hired for fall: 2 Ethnic Studies, 1 Chemistry, and 1 Dance (transfer from Cypress)

D. Reminders and Future Agenda Items?

Handouts Reviewed: Meeting Agenda, 4/24 meeting notes