



Professional Learning Committee Meeting
April 13, 2023; 2:00pm-4:00pm; *Remote*
MEETING NOTES

Zoom link: <https://fullcoll-edu.zoom.us/j/89068988933?pwd=NmF0MjZ0UWVHREZ5c1hlY2pCdENrdz09>

Members: Monica Martin, Dani Wilson, Jeanne Costello, Cynthia Guardado, Deidre Hughes, Jane Ishibashi, David Jacobsen, Jessica Langlois, Miguel Powers, Martha Roberts, Chynna Barnett, Heather Treminio, and Darnell Kemp (Resource)

Attending: Dani Wilson, Jeanne Costello, Cynthia Guardado, Deidre Hughes, Jane Ishibashi, David Jacobsen, Jessica Langlois, Miguel Powers, Martha Roberts, Heather Treminio, and Darnell Kemp

A. Budget/Funding Applications

1. Budget Update: none
2. PE funding to support onboarding for the new PL Coordinator
 - Spring: 12 hours (Jeanne and Cynthia are meeting 10-12 on Tuesdays) (Approved)
 - Summer: \$1,000 each for incoming and outgoing PL Coordinator (Approved)

B. Discussion Topics

1. Well Being Plans/Projects
 - Plans for next year: the committee briefly discussed the idea of continuing the well-being professional expert position; Kelly will provide a report of accomplishments from this year and a proposal with ideas for the role in 23/24 at the 4/27 meeting
 - Wellness Walk Wednesday rolled out Week 10 ((18 first week, 25 in the second)
 - Spring Book Group: *How We Show Up: Reclaiming Friends, Family, and Community* by Mia Birdsong
 - Dates:
 - Wednesdays, 12-1pm 3/1, 4/5, and 4/26
 - Fridays, 2-3pm 3/3, 4/7, and 4/28
 - Session One: Ice breaker + self-compassion
 - Session Two: Sections 1-4, pages 1-106
 - Session Three: Sections 5-8, pages 107-220
 - Continued Insight Timer rollout
 - April: Promote well-being through service
 - Human Resources Events
 - **Health and Wellness Fair** at the Anaheim Campus on Wednesday, April 26, 2023 from 11:00 a.m. to 3:00 p.m.
 - CPR class: 5/18 9-1pm
 - Delta Dental on Good Oral Health (5/23 and 6/15)
 - Several workshops being planned (all on Zoom):

- Mindfulness Basics (Wednesday, April 19th, 3-4:30pm)
- Creating a Mindful Well-Being Plan (follow-up to Flex Day, 5/8, 3-4:30pm)
- Intuitive Eating for Classified First Fridays (May 5th, 1-2pm)

2. Online Teaching Certificate

- Darnell reported that the numbers of adjunct faculty who need training is smaller than in the past.
- The committee agreed that a status quo approach for this summer with a leaner facilitation team makes sense and fits with the budget available
- These dates were proposed by Roger but they still need to be discussed with the OTC facilitation team:
 - Canvas Challenge I: 5/22 – 5/31
 - Synchronous Bootcamp: 6/5 -- 6/7 (9am – 1pm)
 - Post Challenge: 6/8 – 6/15
- The Distance Ed Advisory Committee (DEAC) has recommended that the OTC be provided in an asynchronous format going forward so we can be more agile in how we support adjunct certification. Now that the Distance Ed Office has a full-time Instructional Designer (yay, Cory!), there is capacity for redesigning the program and offering it in this format twice a year or as needed for teams of recently hired adjuncts (Ethnic Studies is a case in point where a department hired a large number of new part-time faculty who needed to be certified quickly).
- PL Coordinator will meet with Distance Ed and OTC team to make decisions about OTC for this year and going forward to address questions such as:
 - How much should StaffDev pay for and support?
 - How much should Distance Ed support?
 - What modality makes the most sense for the college's future needs

3. Flex Day Survey Results/Takeaways

- Very low response rate (27 by close of survey on 4/7; reopened and sent reminder which then yielded 36 responses, total)
- Programs were not particularly memorable for respondents. This could be a function of Zoom delivery and the ease with which presentations can be logged into and then ignored, but it may also be that session topics are not resonating with faculty.
- Resistance to Pathways was expressed in response to the Fall program
- Several responses expressed a desire for more teaching-focused sessions

4. Spring Flex Day Planning

- Dr. Olivo emailed the coordinator to say she would support Staff Development to deliver a “hi-flex” format and provide incentives such as an exciting speaker or food to draw faculty to campus for in-person sessions.
- The committee agreed that the mixed modality did not work in 22/23: in-person sessions were dramatically underattended. Faculty preference for the Zoom option was clear, so we do not want to ask presenters to plan for in-person, if faculty are unlikely to choose this option. The example of the veteran session in Spring with one participant (Jane!) was illustrative.
- Since we will continue in Zoom mode, we plan to also continue collaborating with Cypress

- We agreed to the following theme Ideas:
 - Belonging (Miguel said he can't speak for the Belonging Focus Group team, but he thinks they would probably be willing to do a breakout session)
 - Community (Lee Mun Wa, the planned keynote speaker for Spring 23 is available; the committee agreed that going with him this time would work well; Cypress will pay)
 - Sustainability will probably be best for a theme for Spring Flex, but Jeanne will be meeting with Tyler Deacy to discuss ideas
 - Breakout Session Ideas
 - ChatGPT
 - Belonging focus group takeaways
 - Teaching post-Covid
 - Student mental health challenges
 - Call for proposals will go out first thing next week
5. CoRE Project
- Grant funding: waiting to hear/Lisa King is optimistic
 - If we don't get funding, we will need to approve \$4,000 for summer to support two faculty to participate in CoRE training at Cypress this summer:
 - Laura Lazarus, Chemistry: agreed to do summer training at Cypress
 - David Lopez, Music: maybe interested in doing summer training; Jeanne will confirm with him
 - Jeanne will also check with Pam Dunsmore to see if she is still on board to play a supporting leadership role in the developing the project.
6. Future Staffing
- PL Coordinator position: Faculty Senate elected Cynthia Guardado as the new Professional Learning Coordinator (20-8). Yay, Cynthia!
 - Admin. I position: Dani is investigating whether we can reach out to our #2 choice for the position since Krista had not yet been board approved.
7. Progress toward 'on-demand' learning
- Collecting recorded sessions
 - When we have a full-time admin, we will start building out the website and Canvas modules
 - Supporting tutor training needs: discussed with Dani and determined this is not an appropriate use of StaffDev resources
6. Classified Learning Needs (Chynna, Heather)
- Spring First Fridays
 - April 7th: Pronouns 101 with Ariel Gentelen (well-received and well-attended)
 - May 5th: Intuitive Eating with Kristy Richardson (confirmed)
 - Summer First Fridays: revisit Banner processes (more with Monica H?)
 - Other ideas
 - What you need to know about the contract, reclassification process, etc.???
- C. Reports/Updates (please share a very brief update, and then add details as needed to document in Teams)**
- Mindful Growth Initiative (Deidre, Miguel)
 - District PD Committee

- Missed the meeting this week because of Study Abroad interviews)
- Distance Ed Training/Learning Opportunities (Darnell)
 - Canvas Colony Faculty Sharing Space: Weekly Canvas peer sharing – an open shell in Canvas where faculty will share best practices. Topics released weekly.
 - Training opportunities for recertification listed at the top of Canvas dashboard
- Instructional Success Teams (Jeanne)
 - March one-on-one meetings
 - Working on report and recommendations for PSC and campus
 - Recruiting Monica Lee, Music as new Fine Arts Data Coach
 - Working on plans for summer data coach training
- New Faculty
 - Campus tour was great on 3/13 and might be a good idea for broader campus (maybe a Flex Day session?) since so many locations have changed?
 - 4/10 meeting focused on strategies for teaching men of color
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D. Reminders and Future Agenda Items?

Handouts Reviewed: Meeting Agenda, 3/9 meeting notes, Mindful Well-Being slides, Flex Day Survey Results: