

Agenda of Fullerton College

Professional Learning Committee

April 10th, 2025

2:00 – 4:00 PM

In-Person – Building 800, Room 822

1. **APPROVAL OF MINUTES: MARCH 13, 2025**
   1. Minutes Approved
2. **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON, 10 MINUTES)**
   1. PLC member shared information on KinderCaminata scheduled on Friday, Apr. 11
3. **STANDING REPORTS (INFORMATIONAL, 10 MINUTES)**
   1. Cynthia Guardado, Professional Learning Coordinator
      1. Reached out to Director of Dual Enrollment and High School Articulation and held a preliminary meeting to discuss professional learning support for faculty teaching dual enrollment courses. The goal is to ensure both full-time and adjunct faculty receive adequate support.
      2. Collaborating with President’s Staff and Faculty Senate on an MOU related to professional learning.
      3. Noted the need to stagger Faculty Senate terms to avoid all seats terming out simultaneously. The office is planning to create an Excel sheet to track term years for PLC.
      4. Planning to finalize the Summer 2025 CoRE cohort. RCC received over 55 applicants, with a cap of 20 faculty per cohort. Only 10 Fullerton College full-time faculty have signed up; reminders have been sent to encourage more participation. Faculty who complete the RCC program are eligible for either a $1,000 stipend or salary advancement. For salary advancement, faculty must have completed their first year at Fullerton College. Faculty are expected to fulfill all in-person, asynchronous, and final survey requirements.
      5. Met with Scott Thompson (DSS) regarding training needs and a Flex session for faculty. A proposal for classified staff (Scott) to develop a Flex session will require a vote from PLC for overtime approval. Faculty have shown interest in training related to autism; a funding request may be submitted for a speaker series focused on this topic.
      6. Discussed renaming the office and revising the PLC mission and purpose with President Dr. Olivo.
   2. Darnell Kemp, Distance Education
      1. PAR and Dissemination Plan was submitted for the next agenda for faculty to attend an Online Teaching Conference.
   3. Dani Wilson, Dean of LLRISPS
      1. Deans met with VPAS to review potential general fund budget cuts (scenarios for 5%, 10%, and 15%). The current total budget before cuts is $125,000. Cuts would not impact permanent staff but may reduce stipends, PE, travel, and supplies accounts.
      2. SEA funding will continue but may also be reduced.
      3. No Staff Development funds were requested during the last Program Review. Additional funds may be requested next year.
      4. Clarified that the college was operating under “Hold Harmless” and “emergency conditions” funding, based on pre-COVID student headcount levels.
   4. Jason Lopez, PLC Admin II
      1. None from PLC administrative assistant.
4. **OLD BUSINESS**
   1. **Staff Development Survey (Informational)**
      1. Tabled for next meeting.
5. **NEW BUSINESS**
   1. **Spring 2025 Funding Proposals (Action, 5 minutes)**
      1. Humanities Professional Learning Day
         1. Approved
      2. Library Professional Learning Day
         1. Approved
      3. Travel Funding
         1. PAR - Kristin Mihaylovich
            1. PAR approved. Kristin will be notified, and a reminder will be sent that her division must submit a Board of Trustees agenda item for international travel.
   2. **Strategic Plan Objective Feedback (Informational)** 
      1. Goal 1 - Objective 5: Deepen engagement in DEIA-focused professional development for full-time and part-time faculty and staff
      2. **Revisions**
         1. Deepen engagement in DEIA via multi-session professional learning workshops in which faculty and staff interrogate existing practices to ensure equitable outcomes
         2. Deepen engagement in DEIA via multi-session professional learning workshops in which faculty and staff interrogate existing practices
         3. Enhance equitable outcomes via multi-session DEIA professional learning workshops for faculty and staff
         4. PLC discussed revisions.
            1. Option 3 was noted as more outcome focused related to the strategic plan.
         5. Discussion on the impact of removing the word “interrogate.” It was clarified that this change would be acceptable, since the office’s offerings include a range of items and training beyond the interrogation of existing practices.
         6. Ensure revisions include “faculty, classified professionals, and managers.”
   3. Fall Flex 2025
      1. Ideas for Flex Workshops
         1. Discussed Mental Health as a keynote focus.
         2. Flex proposals could also be centered on mental health.
         3. Request for a keynote speaker who can offer both an overview and strategies for managing mental health-related situations.
         4. SSRT could conduct a Flex presentation. Faculty have expressed confusion about Maxient reporting outcomes; a session could offer clarity and reassurance.
         5. PLC member shared that Rocio Becerra, Interim Dean of Student Support Services could speak on mental health and embedded mental health therapist services.
         6. Consider a panel that includes Interim Dean of Student Support Services, Director, Student Development & Engagement, and the Director of Health Services.
      2. Ideas for Keynote (if Cypress College gives us Flex)
         1. Reached out to Cypress to see if Fullerton College can organize Fall 2025 flex day. In past years they have been leading the fall 2025 flex for the district. They agreed to switch our rotation, and they will handle Spring 2026.
            1. Question raised about the long-term format of Flex Day (in-person vs. online). Currently held online due to collaboration with Cypress.

Benefits of the online format: session availability, campus cost-sharing for keynote speakers, and access to diverse sessions across campuses.