



Meeting Minutes of Fullerton College
Professional Learning Committee
Meeting: September 10, 2026
2:00 PM – 4:00 PM
In-Person – Building 800, Room 822

Members Present: Haley Mizushima, Dani Wilson, Leticia Ramirez, David Jacobsen, Amber Tsung Ju Kuo, Carina Valencia

Members Absent: Naveen Kanal, Gitanjali Nilkanth, Toni Nielson, Alejandra Ceja, Angela Henderson

Resource Members Present: Stephanie Cheung

- I. APPROVAL OF MINUTES:** August 27, 2026
 - A. Minutes approved.
- II. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON, 10 MINUTES)**
 - A. No public comments.
- III. STANDING REPORTS (INFORMATIONAL, 10 MINUTES)**
 - A. Haley Mizushima, Interim Professional Learning Coordinator
 - i. Reported follow-up on Flex Day Keynote attendance: 269 participants from Fullerton College, 133 participants from Cypress College.
 - ii. Cypress College Professional Learning Coordinator reported receiving positive feedback regarding the keynote presentation.
 - B. Dani Wilson, Dean of LLRISPS
 - i. Reported that the budget has been reduced over the past three years. The Professional Learning Office's current expenses and projected commitments for this academic year will affect the overall budget allocation.

C. Toni Nielson, Faculty Technology Coordinator

- i. No reports.

D. Stephanie Cheung, PLC Administrative Assistant II

- i. No reports.

IV. OLD BUSINESS

A. Travel Funding Requests

- i. Brendon Kirby
 - 1. Approved.

V. NEW BUSINESS

A. Flex Day Spring 2027 Updates

- i. Fullerton College will partner with Cypress College for Flex Day Spring 2027. Cypress College's Flex Day theme for Spring 2027 is Improvement Science. The event will be held virtually on Zoom.
- ii. The call for proposals for Fullerton College will go out next week.

B. Program Review

- i. Updates for LLRISPS
 - 1. Professional Learning will complete its program review separately from the other programs under LLRISPS.
- ii. [Self-study questions](#)
 - 1. Professional Learning will use the Administrative and Operational Departments template for its self-study. Committee members were asked to review the questions, consider potential funding requests, and provide ideas and suggestions for discussion at future meetings. The Professional Learning Office staff will use the feedback to draft the self-study and bring it back to the committee for review and revisions.
 - 2. The Professional Learning Office will develop a feedback survey/needs assessment to send out to the campus community to gather input that will help inform the self-study.

C. Future Flex Topic Recommendation

- i. The Professional Learning Office was informed that there was interest from the deans and department coordinators in the topic of improving the quality of online instruction in the era of artificial intelligence.

- ii. The Professional Learning Coordinator will reach out to Faculty Technology Coordinator, Toni Nielson, to further discuss the topic and potential opportunities for professional development.

D. Documentary Screening

- i. *Jane Elliott Against the World*

- 1. The Professional Learning Office will complete the interest form with a proposed budget of \$100.00 and tentative date of Thursday, November 5, 2026. The screening will be open to the entire campus community.

E. Travel Funding Requests

- i. Erin Hazlett*
- ii. Edwin Teh*
- iii. Denise Leacock-Kendall*
- iv. Chynna Barnett
 - 1. Approved.
- v. Michelle Takaki*
- vi. Sharon Howard*
- vii. Enedina Morales*
- viii. Jacqueline Jara*
- ix. Karin Pavelek
 - 1. Approved.
- x. Carina Valencia
 - 1. Approved.
- xi. Jeremy Siskind
 - 1. Approved.
- xii. *Admissions & Records Requests
 - 1. Two of the seven applicants from Admissions & Records are approved. The Professional Learning Coordinator will reach out to their Immediate Management Supervisor regarding recommendations for approval.

F. Professional Learning Funding Requests

- i. None.